

## **Green Ridge Elementary School**

1 Green Ridge Road • Mechanicsburg, PA 17050 • 717-766-4911

October 19, 2018

Dear Parents,

I am excited to invite you to visit Green Ridge Elementary School during our American Education Week 2018.

Tuesday and Wednesday, November 6<sup>th</sup> and 7<sup>th</sup> have been designated as classroom visitation days. Suggested visitation times are 9:15 AM to 3:15 PM. Due to the number of expected visitors, we would appreciate if you limit your visits to a 30 minute time frame.

### ***VISITATION SUGGESTIONS & PROCEDURES***

- Upon arrival at Green Ridge, please be sure to stop in the office to have an identification badge printed for you.
- Please refrain from bringing children to school during classroom visits.
- Upon arrival at your child's room, please go in and have a seat.
- Teachers will follow their normal teaching schedule. During your visit, please remain quiet and silence your cell phone so as not to disrupt classroom instruction.
- We welcome you to stay for your child's special class, if they transition to Art, Explorations, Library, Music or PE during your visit.
- If you choose to stay and have lunch with your child, please send a note to the teacher that morning with your lunch choice if you are buying.

We look forward to seeing you at Green Ridge Elementary for our American Education Week.

Respectfully,



Maria Miller  
Principal

Mrs. Maria Miller, Principal